



Base Borden Motorcycle Club

Community Council
Canadian Forces Base Borden
Borden Ontario
L0M 1C0
Attention: Base Borden Motorcycle Club

NAME

1. The name of this activity shall be The Base Borden Motorcycle Club (BBMC).

AUTHORITY FOR ESTABLISHMENT AND OPERATION

2. The BBMC is established under the authority of QR&O 4.61 as amplified in CFAO 50-2 and CFAO 50-20. It shall operate in accordance with regulations and orders governing the operation of recreation clubs in the Canadian Forces, the instructions contained in Base Borden Standing Operating Procedures and other applicable Base directives, along with those contained in this constitution and the Community Recreation Council Constitution. The By-Laws here to append will amplify the club constitution.

PURPOSE

3. The club will operate for the following purposes:
 - a. to generate interest in sport motorcycling;
 - b. to co-ordinate motorcycling activities at CFB Borden; and
 - c. to foster general operator safety in motorcycling.

MEMBERSHIP

4. The following categories of personnel may join the BBMC:
 - a. **Regular Members:** The following persons are eligible for Regular membership:
 - (1) members of the Regular Forces and their dependants,
 - (2) members of the Reserve Force while on class "B" or "C" Reserve duty and their dependants, and
 - (3) Foreign military personnel on duty with the Canadian Forces and their dependants,
 - (4) Public servants including casual employees and civilian employees under full time contract to DND, who are resident or employed on a base or other element of DND
 - b. **Ordinary Members:** Subject to the approval of the Base Commander and excluding personnel in sub-paragraph a, all Canex patrons listed in **A-PS-100-001/AG-002, Chapter 8, Para 87** and authorised by local procedure may be invited to become ordinary members. Ordinary membership shall be for a one year period, with no guarantee of renewal for further one year terms. Canex patrons are listed as;

- (i) Members of the RCMP and their dependants,

- (ii) Former members of the CF in receipt of an annuity under the CFSA, DSPCA or a pension under the Pension Act or War Veterans Allowance Act, and their dependants
- (iii) Widows and their dependants of CF personnel receiving a benefit under the CFSA, DSPCA, the Pension Act or the War Veterans Allowance Act
- (iv) Former civilian employees of DND in receipt of pension on behalf of their DND service, and their dependants
- (v) Dependants of members of the Reserve Force when the member is on full-time service
- (vi) Members of the Canadian Corps of Commissionaires, or other security force when residing or employed on a base, and their dependants
- (vii) DND school teachers and their dependants
- (viii) NPF employees and their dependants
- (vix) Former NPF employees in receipt of a pension on behalf of their NPF service, and their dependants
- (x) Former members of the CF, and their dependants, who served on active service in the naval, army or air forces raised in Canada during time of war and
- (xi) Persons whose service in time of war with allied military forces or civilian organizations fulfil the service requirements for a pension under the War Veterans Allowance Act or the civilian War Pensions and Allowances Act, and their dependants;

- c. **Associate Members:** Subject to the approval of the Base Commander, any person not specified in sub paragraphs a or b, may be invited to become an associate member. Associate membership shall be for a one-year period, with no guarantee of renewal for further one-year terms. The names of those recommended by the Executive are to be published in minutes and submitted for approval; and
 - d. **Life Member:** When a member in good standing for four (4) cumulative years retires from the Canadian Forces/Civil Service, he/she is entitled to a life membership and respective voting rights. The Executive Committee will meet annually to review the possibility of voting a Life Member based on the criteria of the member participation, attendance and overall support to the Club.
5. The following additional information concerning membership in the BBMC applies:
- a. the membership year shall be from 1 April each year until 31 March of the following year;
 - b. all members in good standing, abiding by club rules shall receive full club privileges, including the right to vote on all club issues and to receive those benefits occurring from membership in the club;
 - c. persons qualifying for any of the categories of membership listed at paragraph 4 may apply for membership on either an individual or family basis; and
 - d. A person must be 16 Years of age or over in order to be considered for membership.

MEMBERSHIP RESTRICTIONS

6. The membership of the club must at all times reflect the priority that must be maintained to ensure that military personnel and their dependants are able to fully participate in the operation and activities of the club, hence:
- a. the proportion of Associate members should not exceed **20%** of the total membership; and
 - b. the combined total of Ordinary and Associate members should not exceed **50%** of the total membership.

EXECUTIVE COMMITTEE

7. An Executive Committee composed as follows shall administer the club:
- a. **President:** The President shall be elected once each year at the annual meeting and shall assume office at the start of the current membership year. Election is subject to the approval of the Base Commander. The President shall be a Regular member and currently hold an Executive position with the Club. In the event that no executive will assume the position, only then, will a non-executive member be voted in;
 - b. **Vice-President:** The Vice-President shall be elected once each year at the annual meeting and shall assume office at the start of the current membership year. Election is subject to the approval of the Base Commander. The Vice-President shall be a Regular member;
 - c. **Secretary/Treasurer:** The Secretary/Treasurer shall be elected once each year at the annual meeting and shall assume office at the start of the current membership year. Election is subject to approval of the Base Commander. The Secretary/Treasurer shall be a Regular member;
 - d. **Road Captain:** The Road Captain shall be elected once each year at the annual meeting and shall assume office at the start of the current membership year. Election is subject to the approval of the Base Commander. The Road Captain may be a Regular, Ordinary or Life member;
 - e. **Director Public Relations/Advertising:** The Director Public Relations shall be elected each year at the annual meeting and shall assume office at the start of the current membership year. Election is subject to the approval of the Base Commander. The Director Public Relations may be a Regular, Ordinary or Life member.

SUB-COMMITTEES

8. The President may appoint such sub-committee as may be required to advise the Executive Committee on matters affecting the club or to run facets of the club programme on behalf of the Executive Committee.

MEETINGS

9. **General Meetings:** General meetings shall be held not less than once every 2 months and may be held more frequently as required. The Annual General Meeting will be held in March.
10. **Executive Committee Meetings:** Executive Committee meetings shall be held as required.

QUORUM

11. The quorum for a general meeting shall be 30% of the membership except that for the Annual General Meeting the quorum shall be 50% of the members. The President may declare a quorum present when these ratios are not achieved provided that this fact and the percentage attending is recorded in club minutes and submitted for approval.
12. The quorum of an Executive Committee meeting shall be a majority of the Executive Committee members.

VOTING

13. All issues to be voted on shall be decided by simple majority vote with a quorum present.

SUBMISSION OF MINUTES

14. All minutes of Executive or General Meetings shall be passed to the Community Recreation Director who in turn shall staff same for approval of the Base Commander or such officer as the Base Commander may designate.

AMENDMENTS TO CONSTITUTION AND BY-LAWS

15. Any proposal to alter the Constitution and/or By-Laws shall be brought to the attention of the Executive Committee at least thirty (30) days prior to a general meeting. The Executive Committee shall put any resulting resolutions to an immediate vote for the approval in principle or open the issue to the discussion of the general membership. Recommended amendments shall be passed to the Community Recreation Director who in turn shall staff it for final approval to the Base Commander or such officer as he may delegate.

16. The Constitution and By-Laws may be amended by direction of the Base Commander.

DISCIPLINE AND GENERAL CONDUCT

17. Members of the club shall at all times observe the rules and regulations of street motorcycling. General conduct will at all times reflect credit to the club, CFB Borden and the Canadian Forces.

REVOKING MEMBERSHIP

18. Any membership may be cancelled because of actions clearly detrimental to the interests of the club. This can be done only after a majority decision of the Executive Committee and subsequent review at the next regular meeting or at a special meeting. The individual whose membership has been revoked has the right to submit a written appeal to the Club President with an information copy to the Community Recreation Director.

AFFILIATIONS

19. Affiliation with other Motorcycle Organisations shall not be approved, with the exception of the Canadian Motorcycle Association (CMA); the recognised governing body, and/or other competition oriented clubs for the purposes of participating in, planning, or co-sponsoring a CMA sanctioned event. Affiliation on a club basis is in any event subject to the approval of the Base Commander or such officer as the Base Commander may designate. Membership with CMA may be on an individual basis.

20. For the purposes of this Constitution, the attached By-Laws shall be taken as approved and shall be followed by all members of the BBMC. Failure to do so may result in loss of any or all privileges associated with membership.

ADOPTION

21. This Constitution and By-Laws were adopted at the Annual General Meeting.

Dated: 25 April 2007.

Nicole Lachance
Mrs
President

Dave Poole
Mcpl
Vice President

Ian White
LS
Secretary/Treasurer